



## **North Northamptonshire Council**

**1 DECEMBER 2022 TO 31 MARCH 2023**

**Published by: Democratic Services**

**Leader of North Northamptonshire Council: Councillor Jason Smithers**

## INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

### The Members of the Executive are:

Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council
Councillor Helen Harrison	Sport, Leisure, Culture and Tourism
Councillor Scott Edwards	Adults, Health and Wellbeing
Councillor Harriet Pentland	Children, Families, Education and Skills
Councillor Lloyd Bunday	Climate and Green Environment
Councillor David Brackenbury	Finance and Transformation
Councillor Graham Lawman	Growth and Regeneration
Councillor Matt Binley	Highways, Travel and Assets
Councillor David Howes	Housing, Communities and Levelling-Up
	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "significant" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)



## December 2022

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author
Capital Programme Update	To report any adjustments to the in-year programme	Executive	Yes	No		22 <sup>nd</sup> December 2022	Executive Director of Finance
Budget Forecast Update	To report any adjustments to the in-year budget	Executive	Yes	No		22 <sup>nd</sup> December 2022	Executive Director of Finance
Budget 2023/24 and Medium-Term Financial Plan	To seek recommendation to Council to approve the 2023-24 Budget and MTFP	Executive	Yes	No		22 <sup>nd</sup> December 2022	Executive Director of Finance
Specialist Care Centre – Business Case and Recommendations	To consider and approve the proposed strategy	Executive	Yes	No		22 <sup>nd</sup> December 2022	Executive Director - Adults, Communities and Wellbeing
Disaggregation of the Joint Sensory Impairment Service to	To approve the disaggregation of the Joint Sensory	Executive	Yes	No		22 <sup>nd</sup> December 2022	Executive Director of Children's

<p>NNC and establishment of a new operating model</p>	<p>Impairment Service to NNC and establishment of a new operating model</p>						<p>Services</p>
<p>Asset Disposal Policy</p>	<p>Approval of a forward policy for asset disposals</p>	<p>Executive</p>	<p>Yes</p>	<p>No</p>		<p>22<sup>nd</sup> December 2022</p>	<p>Executive Director – Place &amp; Economy</p>
<p>Carbon Management Plan</p>	<p>To consider the Council's carbon footprint data and carbon management plan</p>	<p>Executive</p>	<p>Yes</p>	<p>No</p>		<p>22<sup>nd</sup> December 2022</p>	<p>Executive Director – Place &amp; Economy</p>
<p>Procurement of Home Care Service for North Northamptonshire</p>	<p>To approve Procurement of Home Care Service for North Northamptonshire. Contract value in region of £86.6m</p>	<p>Executive</p>	<p>Yes</p>	<p>No</p>		<p>22<sup>nd</sup> December 2022</p>	<p>Executive Director - Adults, Communities and Wellbeing</p>
<p>Towns Fund Multi-use Building</p>	<p>To agree the submission of Business Case Summary Document to Department for Levelling Up, Housing and Communities (DLUHC).</p>	<p>Executive</p>	<p>Yes</p>	<p>No</p>		<p>22<sup>nd</sup> December 2022</p>	<p>Executive Director – Place &amp; Economy</p>

Corporate Parenting Board Annual Report	Approve establishment of Corporate parenting Operational Groups; Inclusion of corporate parenting responsibilities	Executive	Yes	No	Annual report submitted to and agreed by Corporate Parenting Board 29/9	22 <sup>nd</sup> December 2022	Children's Services
Rowan Gate School Mobile Unit Replacement	To approve the capital project to replace the temporary mobile units at Rowan Gate School, Wellingborough	Executive	Yes	Yes; paragraph 3		22 <sup>nd</sup> December 2022	Children's Services
Earls Barton Primary School Expansion Project	To approve the expansion project	Executive	Yes	Yes; paragraph 3		22 <sup>nd</sup> December 2022	Children's Services
Minor School Works	To approve a rolling programme of Minor Works	Executive	Yes	No		22 <sup>nd</sup> December 2022	Children's Services
Kingswood School Budget Funding	To approve funding agreement	Executive	Yes	Yes; paragraph 3		22 <sup>nd</sup> December 2022	Children's Services



## January 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author
Budget Forecast Update	To report any adjustments to the in-year budget	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director of Finance
North Northamptonshire Local Nature Recovery Strategy	To consider arrangements for progressing a Local Nature recovery Strategy for North Northants	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director – Place & Economy
Security Services Contract	To consider procurement of a corporate security services contract	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director – Place & Economy
Draft NNC Homelessness and Rough Sleeping Strategy - Permission to Consult	To seek permission to proceed to formal statutory consultation on the draft Homelessness	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director - Adults, Communities and Wellbeing

	and Rough Sleeping Strategy 2023-2028 for NNC						
Housing Revenue Account Integration and Housing Strategy Roadmap	Approval of the approach to integrate the HRA	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director - Adults, Communities and Wellbeing
Housing Development Pipeline	To inform Executive about the current and projected sites to be brought forward for Council Housing development	Executive	Yes	No	Yes; with Registered Housing Providers and Developers	12 <sup>th</sup> January 2023	Executive Director - Adults, Communities and Wellbeing
Housing Development – Former Grange Methodist Church Site, Kettering	Approval to procure the main contractor for a new-build Council housing development	Executive	Yes	Partially; paragraph 3	Public consultation as part of planning process	12 <sup>th</sup> January 2023	Executive Director - Adults, Communities and Wellbeing
Continuation of Capital Investment Programme	Seeking to procure a framework contract for the undertaking of capital improvement works to the Council's housing stock	Executive	Yes	No		12 <sup>th</sup> January 2023	Executive Director - Adults, Communities and Wellbeing



<p>Procurement of Shared Parts and Materials Suppliers for Housing Stock</p>	<p>To approve the award of 7 supply contracts for parts and materials for the Property Services stores</p>	<p>Executive</p>	<p>Yes</p>	<p>No</p>		<p>12<sup>th</sup> January 2023</p>	<p>Executive Director - Adults, Communities and Wellbeing</p>
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## February 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author
HRA Final Budget 2023-24 and Medium Term Financial Plan	To recommend for approval to Council the HRA Final Budget 2023-24 and MTFP	Executive	Yes	No		9 <sup>th</sup> February 2023	Executive Director of Finance
General Fund Final Budget 2023-24 and Medium Term Financial Plan	To recommend for approval to Council the General Fund Final Budget 2023-24 and MTFP	Executive	Yes	No		9 <sup>th</sup> February 2023	Executive Director of Finance
Capital Programme 2023-27	To recommend for approval to Council the Capital Programme 2023-27	Executive	Yes	No		9 <sup>th</sup> February 2023	Executive Director of Finance

Budget Forecast Update	To report any adjustments to the in-year budget	Executive	Yes	No		16 <sup>th</sup> February 2023	Executive Director of Finance
Capital Programme Update 2022/23	To report any adjustments to the in-year programme	Executive	Yes	No		16 <sup>th</sup> February 2023	Executive Director of Finance
Procurement of Grounds Maintenance Consortia Contract	Seeking approval to commence a procurement exercise for the contract for provision of grounds maintenance services for the NNC lead consortia for Town and Parish partners	Executive	Yes	No	Development of specification has been done in consultation with the partners.	16 <sup>th</sup> February 2023	Executive Director – Place & Economy
The Lawrences Site	Proposal for social housing development	Executive	Yes	No	Yes, as part of planning process	16 <sup>th</sup> February 2023	Executive Director - Adults, Communities and Wellbeing

**March 2023**



Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author
Budget Forecast Update	To report any adjustments to the in-year budget	Executive	Yes	No		16 <sup>th</sup> March 2023	Executive Director of Finance
Capital Programme Update 2022/23	To report any adjustments to the in-year programme	Executive	Yes	No		16 <sup>th</sup> March 2023	Executive Director of Finance
Commercial Property Service Contract Review	To consider options for delivery of commercial portfolio contract management	Executive	Yes	No		16 <sup>th</sup> March 2023	Executive Director – Place & Economy
NCC Homelessness and Rough Sleeping Strategy 2023-28	To adopt the proposed Strategy following consultation and subsequent amendments	Executive	Yes	No		16 <sup>th</sup> March 2023	Executive Director - Adults, Communities and Wellbeing